**Handy Sanitary District**

**Regular Meeting of the Board**

**January 14, 2016**

**Minutes**

**Board Attendees:** Chairman Tim Loflin, Secretary Debbi Yarbrough, Charles Hobson, Norman Hunt

**Board Attendees (Incoming):** Richard Smith

**Staff Attendees:** Clerk Angela Jennings, Finance/Office Manager Lisa Hedrick, Attorney Frank Wells

**Guest Attendees:** see attached list

 Tim Loflin called the meeting to order and a moment of silence was observed.

**Approval of Minutes:** The Board reviewed the December 1, 2015 Minutes and Debbi Yarbrough made a motion to approve the Minutes as written, seconded by Charles Hobson, passed by the Board 4-0.

**Oath of Office:** Clerk Angela Jennings administered the oath of office to the incoming Board member Richard Smith.

 **Public Comment:** No one signed up to address the Board.

 **Adoption of the Agenda:**The Board reviewed the agenda and Debbi Yarbrough made a motion to adopt the agenda, seconded by Norman Hunt, passed by the Board 5-0.

**Department Update/Reports:**

**Financial:** The Board reviewed the monthly financial report, and Lisa Hedrick explained that the District should be at 50% and that revenues are at 50.26%. She also discussed that on the expenses side, Water Purchased is at 49.77%, the Water Department is at 41.16%, the Wastewater Department is at 34.94% and the Administrative Department is at 53.3%.

**Water Loss:** The Board reviewed the report and Tim Loflin discussed that water loss was 56%, but discounting the leaks, flushing, and those four accounts that had been billing incorrectly, the loss was 29%. Charles Hobson inquired to the monetary value of the loss and Lisa Hedrick discussed that it was $18,115.00. Debbi Yarbrough also inquired if the person she’d seen getting water out of the District’s hydrant had been billed. Angela Jennings discussed that they had not, but if it was the Board’s wishes, she would bill them.

**Regular Business**

**Meeting with Davidson County/Montgomery County Update:** Tim Loflin discussed that on Tuesday, January 10th, he, Charles Hobson, and Frank Wells met with representatives from Montgomery and Davidson counties about the status of the sewer project. He informed them that the sewer lines had been certified.

**Commercial Policy:** The Board reviewed the draft commercial sewer policy provided by Frank Wells. He discussed that the policy accounts for the duplex pumps (two pumps) and the minimum monthly bill will be charged for each grinder pump installed. Commercial customers will also be billed the standard rate per thousand gallons of usage as set by the Board from time to time. After discussion, Debbi Yarbrough made a motion to adopt the commercial rate structure as written, seconded by Norman Hunt, passed by the Board 5-0.

Debbi Yarbrough made a motion to enter into Closed Session to discuss Badin Shores Resort, Litigation Update, Legal Services Invoice, Old Camp Road easement, and Personnel, seconded by Norman Hunt, passed by the Board 5-0.

Norman Hunt made a motion to move back into Open Session, seconded by Charles Hobson, passed by the Board 5-0. No action taken.

After discussion, Debbi Yarbrough made a motion to pay the invoice from Leann Martin & Associates for legal services in the month of December, deducting the amount of $120 charged on 12/14/15 and 12/15/15, seconded by Charles Hobson, passed by the Board 5-0.

Tim Loflin declared the meeting recessed until Tuesday, January 19, 2016 at 5p.m.

**Handy Sanitary District**

**Regular Meeting of the Board**

**January 19, 2016**

**Minutes**

**Board Attendees:** Chairman Tim Loflin (4:45p.m.), Secretary Debbi Yarbrough (left 5:20p.m.), Norman Hunt, Charles Hobson (left 6:55p.m.)

**Staff Attendees:** Clerk Angela Jennings

Norman Hunt reconvened the meeting from Thursday, January 14, 2016.

Debbi Yarbrough made a motion to enter into Closed Session to discuss Personnel, seconded by Charles Hobson, passed by the Board 4-0. No action taken.

Norman Hunt made a motion to move back into Open Session, seconded by Richard Smith, passed by the Board 3-0.

Tim Loflin declared the meeting recessed until further notice.

**Handy Sanitary District**

**Regular Meeting of the Board**

**January 25, 2016**

**Minutes**

**Board Attendees:** Chairman Tim Loflin, Secretary Debbi Yarbrough, Norman Hunt, Charles Hobson, Richard Smith

**Staff Attendees:** Clerk Angela Jennings, Office/Finance Manager Lisa Hedrick, Attorney Frank Wells

Tim Loflin reconvened the meeting from Tuesday, January 19, 2016.

Norman Hunt made a motion to enter into Closed Session to discuss Personnel, seconded by Charles Hobson, passed by the Board 5-0. No action taken.

Charles Hobson made a motion to move back into Open Session, seconded by Norman Hunt, passed by the Board 5-0.

Tim Loflin declared the meeting recessed until Monday, February 1, 2016, at 5:30p.m.

**Handy Sanitary District**

**Regular Meeting of the Board**

**February 3, 2016**

**Minutes**

**Board Attendees:** Secretary Debbi Yarbrough, Norman Hunt, Charles Hobson, Richard Smith

**Staff Attendees:** Clerk Angela Jennings, Office/Finance Manager Lisa Hedrick, Attorney Frank Wells

**Guests:** Darrell Hinnant

Norman Hunt reconvened the meeting from Monday, January 25, 2016.

Richard Smith made a motion to enter into Closed Session to discuss Personnel, seconded by Charles Hobson, passed by the Board 4-0. No action taken.

Debbi Yarbrough made a motion to move back into Open Session, seconded by Richard Smith, passed by the Board 4-0.

Charles Hobson made a motion to ratify the agreement between Handy Sanitary Distirct and Darrell Hinnant Consulting, seconded by Richard Smith, passed by the Board 4-0.

Angela Jennings discussed a customer who wanted to hook onto the sewer on Blaine Road where there isn’t a force main yet. After Board discussion, it was decided that Darrell Hinnant would talk with Charlie McGougan about the connection.

Richard Smith made a motion to adjourn, seconded by Charles Hobson, passed by the Board 4-0.